

**STATEMENT AND ACKNOWLEDGEMENT
OF FINANCIAL POLICY**

Mowery Clinic is a participant in many insurance plans and will be listed in your group's provider list if we are participating in your plan. We will bill your insurance directly and in most cases receive payment directly from them. However, to avoid any confusion, please be aware that we do expect payment for applicable deductibles, co-payments or co-insurance amounts and for known non-covered services at or prior to the time of your services.

If your insurance requires prior authorization for any of your treatment and if this authorization has not been obtained before your visit, you will be expected to pay for all charges incurred. If your insurance subsequently authorizes those services, your payment will be refunded upon receipt of insurance payment.

If you do not have insurance, payment is expected at the time of service. We accept Visa, Mastercard and Discover for your convenience. If payment in full is not possible at the time of services, payment arrangements will need to be made in our Accounts Management Department prior to your appointment.

If you need forms completed such as for disability or the Department of Motor Vehicles, there will be a minimum fee of \$20 per form. If you are unable to keep a scheduled appointment, kindly provide the physician's office 24 hours of advance notice. Please note that we reserve the right to charge for appointments that are not kept or cancelled in advance.

Statements are mailed monthly to patients with an outstanding balance. If you are unable to pay your balance within 30 days, please contact our Accounts Management Department at one of the numbers below to make payment arrangements. Interest at 10% per annum is assessed on all patient responsibility balances after 60 days. Patients who fail to comply with this payment policy or in meeting the terms of their arranged payment plan may have their accounts turned to an outside collection agency and be terminated from receiving further medical care from the practice.

The Accounts Management Department is available from 8:00A.M. to 5:00P.M., Monday through Thursday and **8:00A.M. to 12:00P.M.** on Friday and may be reached by phone at **(785) 822-0260** or **(785) 822-0272**. If these lines are busy and you reach our voice mail, please leave a detailed message and we will return your call as soon as possible. Our voice mail is also available to you after hours for your convenience.

Thank you for choosing Mowery Clinic.

I have read and understand Mowery Clinic's payment policy.

PRINT PATIENT NAME _____

DOB _____

Patient Signature _____

Date _____

Responsible Party Signature _____

Date _____